



GOOD SHEPHERD SCHOOL

HEALTH AND SAFETY POLICY



Good Shepherd School recognises the uniqueness of each individual as part of God's creation and supports this through the development of the individual's spiritual, social, emotional, intellectual and physical ability. Good Shepherd School acknowledges that education is provided within the Catholic context.

The Good Shepherd School Board of Trustees recognises the unique position of Māori as tangata whenua, and its role and responsibilities in meeting its obligations under Te Tiriti o Waitangi / The Treaty of Waitangi. Good Shepherd School is, therefore, committed to Te Tiriti o Waitangi and its practical expression in our school.

At Good Shepherd School we recognise and respect the sacred dignity of each person as made in the image of God. We therefore undertake to provide students, staff, whānau and visitors with a safe physical and emotional learning environment.

The board of trustees is committed to ensuring the health and safety of all workers, students, visitors and contractors by complying with relevant health and safety legislation, regulations, New Zealand standards, and approved codes of practice. It will:

1. Make health and safety a key part of its governance role.
2. Acquire, and keep up to date, knowledge of health and safety matters within the School.
3. Ensure, so far as reasonably practicable, there are proper processes in place for identifying, assessing and controlling hazards. This includes processes for recording and investigating incidents and near misses.
4. Ensure, so far as reasonably practicable, there are adequate facilities and resources in place to enable the principal to discharge his/her responsibilities regarding health and safety.
5. Have in place a process for receiving information necessary to discharge its health and safety duties, including regular reporting from the principal about health and safety matters.

The board of trustees recognises that health and safety is everyone's responsibility. It delegates the responsibility of health and safety, where appropriate, to the principal. Therefore, the principal will ensure the health and safety of workers, students, visitors and contractors so far as is practicable by:

1. Making health and safety a key part of his/her role.
2. Reporting regularly to the board of trustees about health and safety within the School.
3. Working and engaging with all workers about the health and safety at Good Shepherd School.
4. Doing everything reasonably possible to remove or reduce the risk of injury or illness.

5. Make sure all hazards, incidents, injuries and near misses are recorded in the appropriate place.
6. Investigating incidents, injuries and near misses and taking steps to reduce the likelihood of them happening again.
7. Ensuring there are effective processes in place for dealing with bullying.
8. Promoting healthy food and nutrition for all students.
9. Monitoring workers' health and workplace conditions to prevent illness or injury.
10. Having emergency plans and procedures in place.
11. Providing training about hazards and risks so everyone can work safely.
12. Providing appropriate induction, training and supervision for all new and existing workers.
13. Helping workers who were injured or ill return to work safely.
14. Making sure contractors and subcontractors working in the school operate in a safe manner.
15. Consulting and cooperating with other relevant Persons Conducting a Business or Undertaking (PCBUS) where appropriate and following the relevant Good Shepherd procedures.
16. Ensuring that all workers, students and others in the workplace both understand and are encouraged to play a vital and responsible role in maintaining a safe and healthy workplace.



Chairperson

April 2022
Approved

2025
Next Review