



GOOD SHEPHERD SCHOOL BOARD OF TRUSTEES



'Together we Learn and Care'

30 Telford Avenue, Balmoral, Auckland 1041
(09) 620 4962

MINUTES OF MEETING Tuesday 29 June 2021

OPENED: The meeting opened at 7.03pm.

PRESENT: Aaron DeLacey Daniel Erickson Heather McLeod
Jane Hahn Mele Kautoke Bianca Prentice
Nicola Maddox Stephen Rewcastle
Monsignor Bernard Kiely

APOLOGIES: Graeme Twose

Opened: The meeting opened at 7.03pm with a prayer and hymn led by Monsignor Kiely

Declaration of Conflicts of Interest

Conflicts of interest declared: None.

Principal's Report

The Principal's Report was taken as read, with the following highlights:

****Catholic Special Character Internal Review***

Staff will focus on growth and knowledge, with a particular look at Religious Education programmes.

****Curriculum***

- Jane Hahn reported on the Student Achievement: NZCER Progressive Achievement Test (PAT) Mathematics Assessment Term 2, 2021.
- Recognition must be given to Megan Dyer for her excellent reporting skills.
- The latest result features favourably – heartening to see we are still performing so well. Not so much outstanding gain as in term 4 2019, however still showing we have many children making accelerated gain.
- Teachers are doing intensive professional development with Maths at the moment.

****Creatives in Schools***

The production *Two Trees, One School* is coming together very well and will be performed in the last week of the term.

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***ERO Review**

Meeting has been held. The collaborative approach from ERO will take time. The next meeting is in August, we will look at the document *ERO: School Evaluation Indicators* and choose an area to discuss at the next meeting. Board members encouraged to refer to the document *Sharing the Mahi* for further information.

***Strategic Plan**

- Mid-year review presented with a focus on what we have done and what the next steps are.
- Environmental sustainability needs further thought - water/conservation is a focus at the moment.

***Finance and Property**

- Payments were approved by Finance sub-committee.
- We have applied for three community grants and are unsure of the result of those yet - will advise when results come in.

The Board resolved to accept the Finance committee's minutes.

***Health and Safety**

- Discussion was had about the chain across the entrance of the church. A short term resolution was discussed about having a keypad combination lock for the chain so that cars are unable to get in.
- The school has signed up to the Mitey programme, which is run through the Sir John Kirwan Foundation. This will involve the Foundation supporting Good Shepherd School to implement a year-long research based programme.

Additional:

It was noted that the role numbers are trending up again. The growth is coming from new entrants and transfers from other schools.

The Board resolved to accept the Principal's report

Property

- Monsignor Kiely reported that the cost of integrating the hall is going to be significant moving forward. As a Parish, Good Shepherd have been encouraged to look at a master plan for the whole site.

In regards to the integrated schools investment package - Catholic Schools are entitled to an injection of capital money however there are constraints with how the money can be spent.

- The school's Strategic Property Plan needs to be updated, so proposed a smaller property team within the Board to work closely with this - Bianca and Aaron both volunteered to participate.

Community Consultation 2021

- The committee has had two productive meetings since the last board meeting and finalised the questions for general community and staff.

- Jane presented a logo/catchphrase – ***Engage and Have Your Say*** – which will go out on every newsletter and correspondence.

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- A general question will be added to the questionnaire and consultation regarding school uniform.

Policy Review

Drafts presented for approval:

Catholic Special Character

The Board resolved to approve the Catholic Special Character Policy

Curriculum Delivery

The Board resolved to approve the Curriculum Delivery Policy

Enrolment Policy

The Board resolved to approve the Enrolment Policy on the provision that item 3 is moved up to replace the sentence 'In exceptional circumstances...offer admission'.

Learning Support Policy

The Board resolved to approve the Learning Support Policy on the provision that the third paragraph, making reference to the United Nations Conventions on the Rights of the Child, is removed.

Due to be reviewed:

Personnel (by Heather and Jane)

Health and Safety and Child Protection (by the Health and Safety team)

Complaints (by Steve and Jane)

Minutes of the Last Meeting

There were no matters arising from the Minutes of the previous meeting.

Correspondence

No correspondence.

The Board resolved to accept the Minutes of the Board meeting held 25 May 2021.

CLOSED: The meeting closed at 8.26pm with a prayer led by Monsignor

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NEXT MEETING: 10 August 2021

Chair
29 June 2021

ACTION LIST FOR MEETING ON 29 JUNE 2021

Action

	By	Result
1. Amendments made to Enrolment & Learning Support Reviews		Jane H.
2. Policies to be reviewed:		
• Personnel		Heather and Jane
• Health and Safety and Child Protection		Health and Safety team
• Complaints		Steve and Jane

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