



Good Shepherd School Parent Teacher Association 30 Telford Avenue, Balmoral, Auckland 1041

PTA MEETING MINUTES

WEDNESDAY 19 MARCH 2025

Meeting Started: 7.30pm

Attendees: Sarah Diver, Aimee Greenhough, Daniella Holschier, Scott Ellis, Edwina Harm, Carmel Wilkinson, Ben Fahey, Rhiannon Williams, Harriet Duncan-Shepherd, Anita Liu, Elton Gomes, Mack Pouniu, Vanessa Holmes, Alica Rewcastle, Stef Peter, Laura Kennerley, Sijo Jose.

Prayer: Ben Fahey

Apologies: Karina McHardy, Maddy Langley, Laura Clark, Rachel Xu, Angela Widekind, Penny Browne

Confirm minutes of previous meeting: Sarah and Edwina

Treasurer's Report:

- Welcome to Scott. Thanks for being our new treasurer;
- The last month has seen costs being wrapped up from last year, so some outgoing costs and being a new year, little income, as yet;
- Idea is to keep the GSS PTA account with approx. \$16k buffer available at all times. This will ensure there is always enough money to pay yearly \$10k donation to BOT plus another \$6k for any costs that may arise (or payments required in advance, such as up-front fair costs). Currently have some additional funds available on top of this buffer, which is great considering what has been achieved for the school over the last year.

Principal's Report

- Presented by Ben. See attached regarding Catholic character, recent property developments and friendship bench – thanks Grant Browne!

Fundraising:

Fair

- Save the date – 22 November 2025;
- Request will soon be made for sponsorship and prizes;



PTA

"We make the difference"

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- Fair committee is being established – places available for anyone who would like to be involved. It's a rewarding job, and not too onerous!
- On 7th May there will be wine and cheese evening held at GSS to discuss the fair, answer questions and help allocate responsibilities to those willing to be involved in fair organisation and operation;
- Please start thinking about any contacts you may have, who may be able to offer something – prizes/donations, services etc.

Matariki Breakfast

- 19th June
- Looking for people to help, especially to run the food/catering side of the operation;
- Pursue possibility of fruit donation via last year's supplier again if possible (Daniella)

Disco

- Need to set a date – late May/early June;
- Also need a fresh crew to take this over and make it a great event for the children. Lots of help and guidance can be provided from previous year's organising team – its an easy and fun task!

Fundraising Requests

Update to Library System

- Current system is not specific to school use, and is not a NZ based operating system. We don't use all the features, given it is not solely for school use and tech support is lacking;
- Proposed new system is NZ based (excellent tech support), specifically targeted for school use, lots of great features, easy and fun to use;
- Initial outlay is \$3,450 (annual on-going fee will be covered by school, as is the case now);
- Costs approved by PTA - We have achieved lots of great outcomes for the school over the last year which are based on sports/recreation, upgrades etc. Great to have the opportunity to put funds towards academic purposes.

Website Upgrade

- Current website is old, not that user friendly and could do with a good refresh;
- \$1,250 is quoted to refresh the website and make it easier to sync with school information/dates etc.
- Costs approved by PTA – much needed.



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Other Business

- Volunteer required to take over Emma Chan's Kindo Role. It isn't labour intensive – vital requirement is someone who is always available at 9am on a Friday to put through the sushi order. Let's help relieve Emma who has carried out this role for a very long time!

Thank you's:

- Conoll and Crew for a great Hot House Challenge event – everyone had a blast!
- Aimee for acting as treasurer for the last couple months.

Date for next meeting: 7th May at **7pm** (note varied time to usual). This will be a quick meeting followed by the Fair wine and cheese info event.

Closing prayer: Sarah

Meeting Closed: 8.38pm.